

# MINUTES

## Regular Council Meeting

The Small Town with a Big Heart

# Badger Minnesota

5:00 PM - Wednesday, April 19, 2023

Badger Community Center 111 North Main St.

The City of Badger Council met in Regular Council on Wednesday, April 19, 2023 at 5:00 PM in the Badger Community Center 111 North Main St. .

### 1 CALL TO ORDER

Mayor Daniel Carpenter called the meeting to order at 5:24 PM on Wednesday, April 19th, 2023.

a) Roll Call-

Daniel Carpenter, Corey Christianson, Amber Wojciehowski, Daegan Berger, Gretchen Lee

Others: Tania Praska, Zach Tillberg, several members of the public.

### 2 PLEDGE OF ALLEGIANCE

Everyone present stood and recited the Pledge of Allegiance.

### 3 APPROVAL OF AGENDA

Motion to approve the agenda made by Council member Corey Christianson and seconded by Council member Amber Wojciehowski. U.C.

### 4 CONSENT AGENDA

With the addition of claims 18411 & 18412 and removal of claim #18399 adjusting the grand total of claims to \$42,922.92; moving the bobcat requisitions to communications - Motion to approve the consent agenda was made by Council member Amber Wojciehowski and seconded by Council member Daegan Berger. U.C.

a) Minutes:

March 15, 2023 Regular Council Meeting

b) Requisitions:

None at this time.

c) Claims:18382-18410 totaling \$42,073.92

- Added claim numbers 18411 & 18412 and removing claim number 18399 adjusting total to \$42,073.92.
- Charlie Walsh claim #18399 was brought to attention by Mayor Daniel Carpenter. Charlie was asked if snowplowing of Meadowlark was approved. Charlie stated Meadowlark hasn't been plowed by the city nor

county. Zach Tillberg stated it was a miscommunication between city and county. Discussion to figure out a plan for snow removal in a timely manner for next year. Charlie Walsh withdrew his claim number 18399.

- d) Financials: receipts and disbursement registers, bank statement, schedule 1a, bank reconciliation.
- e) Donations: None at this time.
- f) Communications:
  - Zach Tillberg discussed bobcat quotes and how they will benefit and help him to push snow and cleaning streets. This will be revisited in August.
  - Zach Tillberg discussed the transducer from MN pump works was needed to replace the current transducer which was malfunctioning for the lift station.
  - Border Bank Overdraft options communication was shared with the council.

## **5 PUBLIC FORUM/RECOGNITION OF VISITORS**

Kassi Tillberg was present to ask for permission to create a bench and plant a small flower garden between the hall and the grocery store. This garden would be created in memory of Ben Bendickson by Kassi Tillberg and Carol Tillberg. Motion to approve this request was made by Council member Gretchen Lee and seconded by Council member Daegan Berger. U.C.

## **6 PUBLIC HEARINGS (INCLUDES UTILITY)**

None at this time.

## **7 NEW BUSINESS**

### a) Laurance Wright on Camera's and Locks

- Laurance Wright present to discuss quotes given for security cameras and keys to update at the city buildings. There would be an additional 4 cameras set up, 2 at the shop & 2 at the hall. Laurance would add wi-fi booster to help work the added cameras with switches needed to provide power & visibility at the community center office. A new and larger hard drive would be needed as well. Motion to approve cameras and electrical security system estimate #732 from Wright Locksmith and Security Systems made by Council member Daegan Berger and seconded by Council member Gretchen Lee. U.C.
- Discussion on locks & keys was had. Laurance stated keying is very open to how requested. Master keys for all buildings and/or keys for certain buildings can be made. Motion to approve estimate #733 from Wright Locksmith and Security Systems made by Council member Amber Wojciehowski and seconded by Council member Gretchen Lee. U.C.

- Tania Praska to check into the grant money thru OSHA workplace safety consultation.

b) Dustin Fanfulik on Meter Options

Dustin Fanfulik present to discuss water meter types and options. Currently the water meters the City has are outdate. Rural Development moving towards ultrasonic meters and only will cover a certain unnamed amount. These range in price from \$150-\$500. Next step would be to submit for quote requests. Council member Corey Christianson discussed that warranty would be a big decision maker. Motion to authorize Dustin Fanfulik to explore bids made by Council member Corey Christianson and seconded by Council member Daegan Berger. U.C.

c) Dustin Fanfulik on Feasibility for Streets

- Weather conditions have put a hold on feasibility. Dustin Fanfulik is hoping to have more information for the May Council meeting.
- Dustin Fanfulik also updated on the water project and stated that Spruce Valley will start back up on Monday, April 24th, 2023 as there is no frost in the area they will be working, which is the new lift station and more water mains.

d) Summer Help Application(s)

There was only one applicant for the summer help. Anna Mather was the same person from last year for summer help. It was discussed she did a great job last year. Motion to approve Anna Mather as the part time summer help made by Council member Gretchen Lee and seconded by Council member Corey Christianson. U.C.

e) Citizen Concern Form on Streets

- Zach Tillberg stated that road restrictions are still in place so gravel to fill in pot holes on Tamarack Street won't happen till restrictions are lifted. Zach communicated he closed off a part of the street and also talked with the public on Facebook & the person involved on the claim.
- There also was a concern for people driving erratically out of the school parking lots. Mayor Daniel Carpenter will talk with Officer Steve Gust to address.

f) Citizen Concern Form on Dumpsters

Citizen concern for the need to have more dumpsters around town on city property. Council feels this will bring in more non-residents to use dumpsters. Volume of garbage affects our city taxes. This would also be a burden for Hammer Sanitation on cost for volume. Tania Praska will send a letter to citizen concerned stating this information.

## 8 OLD BUSINESS

- a) City Hall updates  
Ceiling Bids and Electrical Bids status updates

Zach Tillberg discussed he is working on bids and awaiting some bids/quotes. Zach will reach out for some more bidders and communicate next Council meeting in May. A citizen present asked when the community center would be down for improvements roughly. Tania Praska will communicate to the public as soon as the staff learns more and a bid is granted. Discussion on where regular groups could meet with the options of the school or City Hall where suggested. Council also discussed that the walls and ceilings should be in the color of white.

- b) Travel Policy

Discussion had for per diem of food allowance for a day. Cost of hotels was discussed as well. Decision to have Planning Commission review the current Travel Policy and bring updates to May council meeting.

- c) Shop Internet/Phone

With the approved addition of cameras and wi-fi being brought to the shop from the updates by Wright Locksmith and Security approved early in the council meeting, we will revisit at a later time. We will see if these updates help Zach Tillberg with internet and communication abilities.

## **9 REPORTS OF COMMITTEES AND CITY STAFF**

- a) Fire Department:

a.) Quotes for Roof - 2 quotes were given for fixing the roof at the fire hall. Chief Jeramy Swenson present to discuss quotes. First option was placing steel on top of shingles bidding at \$21,529.71. Second option was removing shingles & chimney (as it is no longer used) & putting gutters on bidding at \$24,600.00. Insurance thru the League of Minnesota Cities has accepted the bid from Allan Monsrud (option 2) in the amount of \$18,450.00. We will also be adding the steel to the 8x8 storage shed with this. Motion to approve option 2 with adding the 8x8 storage shed made by Council member Corey Christianson and seconded by Amber Wojciehowski. U.C.

- b.) other communications -

- Chief Jeramy Swenson communicated a few guys went to the fire school at Moorhead Community and Technical College.
- Chief Swenson communicated the water tanker truck updates are coming along. DNR requested the old water tanker truck back and that has been done.
- Chief Swenson also talked about the fire department hooking up generators during power outages. The fire department would like to have a master key for all city buildings to assist with quick hookups for the generators. Council agreed.

- Council member Daegan Berger asked what process should be followed if a fireman didn't show up for a fireman's class. Council discussed a loss of reimbursement in travel policy. Planning Commission will discuss this in more detail at their next meeting to include updates for this in the travel policy.
- b) BACF:
  - a.) communications - Tania Praska stated the next meeting will be in May for the BACF. Currently there are 3 scholarships available for groups in the Badger area up to \$1,000 each. Due date for applications is May 1st, 2023. Discussion on which groups be given the scholarships will be at the May BACF meeting.
- c) Heritage Wall:
  - a.) Update on finishing - Brent Walsh will finish when it warms up
  - b.) other communications - no other communications at this time.
- d) Planning Commission:
  - a.) communications - Planning Commissions meets Monday, April 24th, 2023 and a report will be given at the May city council meeting.
- e) T&C:
  - a.) communications -
    - Kassi Tillberg was present to update on plans and events. Kassi stated the Easter Egg Hunt was a success and they had 65 kids attend. There was a problem with people driving thru the road blocked signs.
    - May 1st, 2023 will be the next meeting of the T&C. Kassi asked for a council member and a fireman to attend this meeting to help with kick off of fall fest planning. Mayor Daniel Carpenter and Chief Jeremy Swenson volunteered for this.
    - June 2nd & June 3rd will be the city wide rummage sale.
    - Kassi also requested a membership form be in the May newsletter and council agreed.
- f) Maintenance Report:
  - a.) communications
    - Zach Tillberg stated he passed the water exam giving him a Class D license. It will be 2 years before he can try for the Class C license.
    - Zach discussed the wastewater exam is next for him to accomplish. Till then we have Stacey Lockhart for this to cover the City of Badger.
    - Zach was interviewed by the Roseau County Museum for an exhibit called 'We are Water', which will be open to the public from August 2023 thru October 2023. He stated it was a great experience to be able to inform the public of how water works for a city.
    - Zach was approached by a citizen wondering if they can eliminate the sidewalk on East Atlantic Street. Zach talked with both residents in which this involves. They are both ok with the removal.
    - Gravel to fill in pot holes will be available once the restrictions are lifted for large trucks.

- g) Clerk Report:
- a.) communications -
- Tania Praska discussed Marco & Ottertails bills are updated to paperless to refrain from late charges.
  - She also discussed that the 4 easements were notarized and will be brought to the County for filing the following day.
  - Drainage concerns were sent off to the 2 rivers water shed and no response from them at this time.
  - Gworks status update - Tania stated she has submitted pictures and information for how the main page of the program will look. Things have started but it will take up to 3 months until active per Gworks.
  - Notary status - Tania has applied to become a Notary and still hasn't heard anything. The state has cashed the check though.
  - New well Grant drawn up by Minnesota Rural Water has been sent off and no response as of yet.
  - Department of Health Lead & Copper Rule Revisions has requested, thru Minnesota Rural Water, to have information on pipe material from curb stop to house for each residence in all towns and cities. There is one year to get this completed. Zach and Tania will be working on this together.
  - Center for workforce inclusion has been called an emailed with no response. The City of Badger would like to use this program as extra help for the summer months. Tania will keep trying to get a response from them.
  - 1st Quarter reports are completed and submitted.

## 10 ORDINANCES

- a) Amending Ordinance Second Series No. 13 Ordinance Amending Chapter 8 of the Badger City Code Relating to the Regulations of Animals in the City by Adding Provisions Pertaining to Chickens.
- a.) Approval of Summary Publication
- b.) Further Discussion
- c.) Pass or Table till next month

Discussion had to have Planning Commission review comments from Public Hearing and make adjustments to the Ordinance involving chickens in city limits. City Council will review updates for approval at the May city council meeting.

- b) Proposed Ordinance No. 64 Ordinance of the City of Badger, Minnesota regulating the Parking and Storing of Recreational Vehicles.
- a.) Approval of Summary Publication
- b.) Further Discussion
- c.) Pass of Table till next month

- Council discussed to have wording of fees removed from the ordinance. And to update to Clerk/Treasurer & city staff can approve applications

and file with the Clerk/Treasurer. Striking the City council approval of applications.

- **Resolution 04-2023** to adopt Ordinance NO. 64 Ordinance of the City of Badger, Minnesota regulating the Parking and Storing of Recreational Vehicles with updates and edits stated by City Attorney and City council made by Council member Corey Christianson and seconded by Council member Daegan Berger. U.C.
- **Resolution 05-2023** Motion to approve the summary publication which will go into effect once published made by Council member Gretchen Lee and seconded by Council member Amber Wojciehowski. U.C.

## 11 UNFINISHED BUSINESS

- a) ARPA status: Received \$38,795.19 - \$9,097.40 spent on snow trucks = \$29,697.79 left to be spent by December 2024.

Council requested to leave ARPA status on the agenda every month until funds have been spent.

- b) Blight

Council member Daegan Berger brought up that we need to follow up on blights as spring is here. Zach and Tania will be working on these follow ups and following through procedures.

## 12 ADJOURNMENT

Council member Amber Wojciehowski made a motion to adjourn at 7:58 PM and seconded by Council member Gretchen Lee. U.C.

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Mayor

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Clerk Treasurer