

# MINUTES

## Regular Council Meeting

The Small Town with a Big Heart

# Badger Minnesota

5:00 PM - Wednesday, January 18, 2023

Badger Community Center 111 North Main St.

The City of Badger Council met in Regular Council on Wednesday, January 18, 2023 at 5:00 PM in the Badger Community Center 111 North Main St. .

### 1 CALL TO ORDER

Mayor Rinde called the meeting to order at 5:00 PM on Friday, January 20th, 2023 as the meeting was rescheduled from Wednesday, January 18th, 2023 due to sickness.

#### a) Roll Call-

Jim Rinde, Corey Christianson, Daniel Carpenter, Gretchen Lee, Daegan Berger. Others - Tania Praska, Zach Tillberg, Kassi Tillberg, Sherri Kukowski, Carole DeMars

#### b) PLEDGE OF ALLEGIANCE

Everyone present stood and recited the Pledge of Allegiance.

#### c) Swearing in of Council members and Mayor

Clerk Praska presented Daniel Carpenter the Oath of Office and swearing in as Mayor. Clerk Praska presented the Oath of Office and swearing in of City Council to Corey Christianson and Gretchen Lee.

#### d) Declaring Vacancy on City Council

#### **Resolution 2022-01-20**

Resolution to declare vacancy of a City Council opening, due to Daniel Carpenter being elected Mayor. A motion to approve Resolution 2022-01-20 was made by Council member Corey Christianson and seconded by Council member Daegan Berger. U.C.

### 2 APPROVAL OF AGENDA

With the addition of Bank account signatories and to discuss the vacancy of city council due to Daniel Carpenter becoming mayor. With the removal of Jeff Smith offering to help with snow removal stricken, as he was a no show. Motion to approve the agenda made by Council member Gretchen Lee and seconded by Council member Corey Christianson. U.C.

### 3 CONSENT AGENDA

With the addition of a few more claims and the amount adjusted to \$19,748.83. A motion to approve the consent agenda was made by Council member Daegan Berger and seconded by Council member Gretchen Lee. U.C.

- a) Minutes: December 22, 2022 Regular Council Meeting
- b) Requisitions: None at this time.
- c) Claims: 18280-18332 @ \$14,639.76 - updated and approved to claims 18280-18338 @ \$19,748.83.
- d) Financials: receipts and disbursement registers, bank statement, schedule 1a, bank reconciliation.  
VOID Check #21241, #21246, #21220
- e) Donations: \$50 donation to cemetery fund in memory of Lillian Gust
- f) Communications:  
Audit Engagement Letter from Hoffman, Philipp, & Martell, PLLC

#### **4 PUBLIC FORUM/RECOGNITION OF VISITORS**

None at this time.

#### **5 PUBLIC HEARINGS (INCLUDES UTILITY)**

None at this time.

#### **6 NEW BUSINESS**

- a) Carole DeMars LSS Meals

Carole DeMars was present to discuss the Luther Social Services (LSS) meal program. There is a need for nutritional meals in the area since the bid was not excepted from Twins Corner Cafe. There was a meeting earlier in the week with the public lead by Carole. Roughly 8-10 people would like to eat at the community center. Driver's to pick up and drop off meals are in great need as well. If anyone is interested in driving they can contact Carole DeMars. Her number can be received from the city office clerk if anyone is interested. If eating at the community center, a site-coordinator would need to be hired by LSS for pickup, serving, cleanup, and paperwork. Council member Daegan Berger also mentioned there is a chest freezer at the fire hall that may be used for the frozen meals if need be. Motion to approve LSS to use the community center for hot meals and pick up of frozen meals was made by Council member Corey Christianson and seconded by Council member Daegan Berger. U.C.

- b) Garbage contract - 3 year contract with Hammer Sanitation is from March 2019

The 3 year contract with Hammer Sanitation was found to have expired. The refuse contract is up and will need to be placed out on bids. Clerk Tania Praska will open bids this week. Ads will be put in the Greenbush Tribune, Facebook, and on the city website. Bids will be looked over fairly. Interviews can be done if bids are close. Bids will be due by March 15th, 2023 at noon with the City Clerk. Bid years will be 2023-2026. In the future the bids will be revisited in

October of the expiring year to stay on top of the contract. Motion to advertise opening of bids made by Council member Corey Christianson and seconded by Council member Daegan Berger. U.C.

- c) Code of Ethics
- Council and City Employee's read and sign
  - approval and motion of new back page

Council members reviewed the code of ethics and signed. A proposal of a page 4 was added in regards to Disclosure of Financial Interests by a Public Official. Motion to approve the addition of the this page was made by Council member Gretchen Lee and seconded by Council member Daegan Berger. U.C. This was also signed by all council members and attached to their code of ethics.

- d) 2023 Reorganization of Council

Council member Daegan Berger made a motion to approve the 2023 City Council Organization as follows below. Council member Corey Christianson seconded. U.C.

- **Official Depository:** Border Bank
- **Mileage:** \$0.65.5/mile
- **Park Commission:** Corey Christianson
- **Solid Waste Commissioner:** Daegan Berger
- **Weed Inspector:** Daniel Carpenter
- **Acting Mayor:** Gretchen Lee
- **Official Newspaper:** Greenbush Tribune
- **Street Commissioner:** Corey Christianson
- **Police Commissioner:** Daegan Berger
- **Fire Commissioner:** Gretchen Lee
- **Other:**
  - **Cemetery Sexton:** Charlie Walsh

- e) 2023 rates Resolution Fee schedule - updates to rentals, define any changes

### **Resolution 2023-01-201**

Discussion had on any updates and to rates for 2023. A reminder to all that the community center is available for free to non-profit or community events. Motion to approve Resolution 2023-01-201 was made by Council member Corey Christianson and seconded by Daegan Berger. U.C.

**Resolution No 2023-01-201**

### **City of Badger 2023 Rates Resolution**

WHEREAS, rates for the calendar year 2023 need to be set.

NOW, THEREFORE, BE IT RESOLVED that the City of Badger hereby sets the following rates for calendar year 2023.

Wedding/Other Dances	\$100.00
Meetings/Other Events	\$75.00 + \$35/ hour for extra cleaning
Meetings-Non-Profit org.	\$0
Policing for Dances	actual cost
Damage Deposit	\$200

COMMUNITY CENTER

Meetings/Events	\$75.00 + \$35/ hour for extra cleaning
Meetings-Non-Profits	\$0
Deposit/When Applicable	\$200

CEMETERY

Plot/Lot	\$200
Staking Plot	\$25

CAMPING FEE/PARK

Nightly - without electricity	\$8
With electricity(3)	\$12
Weekly(7 nights)	\$65 must be paid in advance
Monthly(30 days)	\$250 must be paid in advance

LIQUOR

On Sale	\$1900
Off Sale	\$100(set by state)
Club	\$400(set by state)
Sunday/Temp License	\$150

OFFICE

Election Filing Fee	\$2
NSF Checks	\$40
To request a special meeting or Public hearing	\$200
Copy of City Audit	\$10
Copy of City Budget	\$5
Copy of City Map	\$1
Copies:	
Letter (1 or 2 sided)	.25 cents per page
Legal (1 or 2 sided)	.30 cents per page
Larger than legal size	.50 cents per page
Copy of zoning ordinance or Comprehensive plan	\$10
FAX:	
Outgoing	\$1 plus .20 cents per page
Incoming	.25 cents per page

BUSINESS LICENSING

General Corporate License	\$25 per machine/game up to \$100 total
Peddler-Non Community Event	\$30
Premise Permit - Gambling	\$50 per year/\$100-2 years
Burning Permit	\$0
Pet Licensing	\$0

FIRE DEPARTMENT

Fire Call	\$500
Call Back	\$500
Car Accident Call	\$500

PUBLIC WORKS/MAINTENANCE DEPARTMENT

Hourly Wage per employee	\$35
Mower (including man)	\$50 per hour
Snow Removal-sidewalks	\$50 per hour
Weekend & holiday rates	double the above rates

BUILDING PERMITS

Building Permit Fee	\$75
Building Official Fee	.0025% of project cost
State Surcharge	.0005 of project cost
Failure to obtain a building permit:	double the fee

LAND USE & ZONING

Conditional Use Permit	\$20
Variance	\$25
Zoning Amendment	\$50
Subdivision	\$100

UTILITIES

<u>Water</u>	
Minimum monthly fee(1st 2000 gallons of use)	\$39.00
Fee for each additional 1000 gallons of use	\$4.50
Hook-up Fee (Water Access Charge-WAC)	\$300.00
Shut Off Fee:	
After delinquent payment	\$40
After voluntary shut off	\$20
Request for shut off-holiday/weekend Non em	\$20
Request for shut off-holiday/weekend emerg	\$40
Checking/Double Meter	\$35 if meter not faulty
Safe Drinking Water Act Fee(state mandated)	\$9.72 annually
Water Meters:	Cost plus labor

<u>Sewer</u>	
Minimum monthly flat fee	\$29.00
(sewer fee coincides with water usage)	
Hook-up Fee (Sewer Access Fee-SAC)	\$400.00
SAC Fee – Lenmark Lane	\$TBD
SAC Fee – other lots	

<u>Refuse</u>	
Regular Customer Rate	\$23.00 + tax
Senior Citizen Rate	\$20.00 + tax
Commercial Rate	cubic yard equation

Other Charges/Utilities

Certified Assessment Fee	\$25 per parcel
Repairs to privately owned utilities	<b>Actual cost plus wages</b>
Street Repair/Trenching/Cutting	Actual cost to cut/trench and replace pavement
Mosquito Spraying	\$3 monthly.

f) Bank Account Signatory updates

Motion to remove James "Jim" Rinde and Corey Christianson from the signatories at Border Bank and to add Gretchen Lee to the signatories at Border Bank was moved by Daegan Berger and seconded by Corey Christianson. U.C.

g) Citizen concern on pet waste on streets, sidewalks, & private property

Discussion was had on the issue of pet waste. Clerk Tania attached information to the monthly newsletter to resolve the issue. No further action needed at this time.

- h) Verizon tablet options for using Iwoq

Discussion had on options to get a new ipad for Zach to use Iwoq out in the field. Zach will try the current ipad and use the hot spot from his work phone. This is tabled till the next meeting.

## 7 OLD BUSINESS

- a) City Hall updates:

Zach questioned what all we want contractors to look at for fixing up of the community center & hall. Discussion was had and Zach will look into things. Sherri Kukowski bought up wheel chairs for upstairs & downstairs at the hall in case of emergencies. Council member Corey Christianson will be checking with lifecare on wheel chairs. Zach will also be checking into a roof estimate for the community center.

- b) PFAS Cost recovery document

Council gave Clerk Tania permission to go ahead with filling out the form and submitting. It is a free program to enroll into and strongly encouraged to enroll in by the National Rural Water Association.

- c) Alert systems

Alert systems are quite costly. We are tabling this till the next meeting to see if there are other options.

## 8 REPORTS OF COMMITTEES AND CITY STAFF

- a) Fire Department

Motion to approve Matt Howell and Aaron Dostal onto the Badger Fire Department made by Council member Gretchen Lee and seconded by Council member Corey Christianson. U.C.

New water heater was installed at the Fire Hall and working.

- b) Badger Area Community Fund:

No updates at this time.

- c) Planning Commission:

No updates at this time.

- d) T&C:

Family movie night being held on Sunday, January 22nd at the Hall.

March 4th T&C will be having a Mardi Gras.

Sledding party will be held in March sometime.

T&C inquired on using the Hall as storage for their paperwork, decorations, popcorn machine, etc. Council agreed. Also the T&C would like to have a set of keys for the Community Center and Hall. Council approved that as well.

e) Clerk Report:  
Minutes from April 6, 2022 meeting - Council member Daegan Berger will be looking to see if he has any more notes from this meeting.

f) Maintenance report:

Zach discussed duties he has been working on. He discussed the Iworq training had with Greenbush personnel and studying for the water exam.

g) Heritage Wall

Clerk Tania looked into the road signs for The Heritage Wall. They would be approximately \$2000 to \$3000 per sign. This will be tabled under old business at the next meeting.

**9 ORDINANCES**

None at this time.

**10 UNFINISHED BUSINESS**

None at this time.

**11 ADJOURNMENT**

Council member Daegan Berger made a motion to adjourn at 8:12 PM with a motion to second by Council member Gretchen Lee. U.C.

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Mayor

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Clerk Treasurer